

FAMILY SERVICE COMMITMENT

Volunteer service time is a source of providing necessary support and services. Your involvement gives you connection with the community that is guiding and nurturing your child. You gain the opportunity of getting to know your child's friends, their families, and the staff.

Élan Vitale Montessori is a parent/board run school, therefore, each family is asked to volunteer **20 hours** a year to help in some capacity of school operations. We need volunteers in the following areas:

- Substitute Assistant Teacher
- Help with Special Classroom Projects
- Help Make Classroom Materials
- Special Event Planning
- Photography
- Carpentry
- Sewing
- Grounds Maintenance and Gardening
- Painting
- Computer/Technology /Website
- Facility Maintenance
- Fundraising
- Recruiting
- And much more!!!

*If you purchase items for the school, every \$25 spent equals 1 hour of volunteer time. **Purchases must be pre-approved.**

An individual Family Volunteer Sheet is kept in the sign-in book in the office. You are responsible for recording your volunteer hours on the log sheet. You will be billed for any unfulfilled hours on your last statement for the school year. You may buy out your unfulfilled volunteer commitment at \$25 per hour.

In order to coordinate participation, each family is required to complete a Family Service Sheet as part of the registration process. On this sheet, parents may indicate their areas of interest and skill and choose the ways in which they are willing to participate in the life of the organization.

Family Service Commitment Form

Please circle the Family Service Opportunities that you are interested in, sign, and return to school office.

Parent(s) Names:

Student(s) Names:

Phone Number:

Family Service Opportunities (Circle all that apply)	Available Times
Administration Support Website Maintenance/Technology Newsletter List other applicable skill:	Please describe your availability
Fundraising	
Buildings & Grounds Maintenance Landscaping Parent work days	
Classroom Assistance Teacher Assistant Substitute Class Visitor (e.g., share trip experiences) Lesson Assistance: <ul style="list-style-type: none"> • Listen to children read • Checking spelling and/or vocabulary • Make classroom materials • Sew Other (please describe):	
Special Event Planning: Provide refreshments, logistical support, etc. for the following programs: <ul style="list-style-type: none"> • Open Houses • Thanksgiving Feast • Winter Feast • Mardi Gras Parade 	

<ul style="list-style-type: none">• Mothers Day Tea• End of School Candlelight Ceremony• Other (please describe):	
Recruiting	
Photography	
Other (please describe in specific terms areas of expertise that you might have; for example: accounting, artistic talents, fundraising, legal work, etc.):	
Please Sign and Date:	